



**Kingdom of Cambodia
Nation Religion King**

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Ministry of Health

No: 034 ABS/AP

Phnom Penh, 4 July 2011

Prakas

on

**The Modification of Procedures and Technical Conditions of the Request to Open or Close,
Transform or Relocate Medical, Paramedical, and Medical Aide Services**

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Minister of Health

- Having seen the Constitution of the Kingdom of Cambodia;
- Having seen Royal Decree No. NS/RKT/0908/1055 dated 25 September 2008 on the Appointment of the Royal Government of the Kingdom of Cambodia;
- Having seen Royal Kram No. NS/RK/0196/02 dated 24 January 1996 promulgating the Law on the Establishment of Ministry of Health;
- Having seen Royal Kram No. NS/RKM/1100/10 dated 3 November 2000 promulgating the Law on the Management of Private Medical, Paramedical and Medical Aide Profession;
- Having seen Sub-decree No. 67 ANKrBK dated 22 October 1997 on the Organization and Functioning of Ministry of Health;
- Having seen Sub-decree No. 94 ANKrBK dated 11 September 2002 on the Procedures and Conditions Authorizing Foreign Medic, Paramedic, and Medical aide to Practice Private Profession in the Kingdom of Cambodia;
- Having seen the Law on the Co-Statutes of Civil Servants of the Kingdom of Cambodia dated 21 October 1994; and
- In pursuant to the necessary requirements of Ministry of Health;

Hereby Decides

Article 1

The content stated in *Prakas* No. 021/01 ABS/MP dated 4 September 2003 of Ministry of Health shall be modified as the followings.

Article 2

The opening, closing, transformation and relocation, and the renewal of validity of an obstetrics and gynecology cabinet, nursing cabinet, physiotherapy cabinet, medical cabinet, dental cabinet, ophthalmology cabinet, otolaryngology cabinet, dermatology cabinet, and psychiatric cabinet, may commence, unless it is otherwise authorized by provincial/municipal Health Department.

Article 3

The opening, closing, transformation, relocation, reshuffle of manager, and the renewal of validity of a private hospital, poly-clinic, clinic, obstetrics and gynaecology clinic, medical laboratory, dental clinic, ophthalmology clinic, otolaryngology clinic, dermatology clinic, psychiatric clinic, paediatric clinic, cosmetic centre, and its representative or health communication offices may commence, unless it is otherwise authorized by Ministry of Health.

Article 4

Ministry of Health or provincial/municipal Health Department has the authority to warn, suspend or terminate the services of and gynecology cabinet, nursing cabinet, physiotherapy cabinet, medical cabinet, dental cabinet, ophthalmology cabinet, otolaryngology cabinet, dermatology cabinet, and psychiatric cabinet, where it observes:

1. The responsible person who manages the services does not comply with the requirements set out by Ministry of Health;
2. The responsible person does not comply with the contract and the instruction of Ministry of Health; and
3. The responsible person has a criminal record of a misdemeanour or felony.

Article 5

Ministry of Health has the authority to warn, suspend or terminate the services of a private hospital, poly-clinic, clinic, obstetrics and gynaecology clinic, medical laboratory, dental clinic, ophthalmology clinic, otolaryngology clinic, dermatology clinic, psychiatric clinic, paediatric clinic, cosmetic centre, and its representative or health communication offices, where it observes:

1. The responsible person who manages the services does not comply with the requirements set out by Ministry of Health;
2. The responsible person does not comply with the contract and the instruction of Ministry of Health; and
3. The responsible person has a criminal record of a misdemeanour or felony.

Article 6

The dossier to be submitted for the opening of an obstetrics and gynecology cabinet, nursing cabinet, physiotherapy cabinet, medical cabinet, dental cabinet, ophthalmology cabinet,

otolaryngology cabinet, dermatology cabinet, and psychiatric cabinet, shall contain the followings:

- | | |
|---|---|
| 1. Application Form (Template available) | 1 |
| 2. Brief Biography of the person concerned (Template available) | 1 |
| 3. Contract of the person concerned (Template available) | 1 |
| 4. Health Certificate issued by Ministry of Health or state-run hospital | 1 |
| 5. Lay-out of the premise certified by the commune/sangkat | 1 |
| 6. Certificate recognized by Ministry of Health or Ministry of Education Youth and Sports or the Committee of Evaluation Equivalent Diploma and Certificate of the Kingdom of Cambodia (certified by provincial/municipal office) | 1 |
| 7. Confirmation Letter of Registration with the Professional Council | 1 |
| 8. (Current) Photo of person concerned (4 x 6 cm) | 7 |

Article 7

The dossier to be submitted for the relocation of an obstetrics and gynecology cabinet, nursing cabinet, physiotherapy cabinet, medical cabinet, dental cabinet, ophthalmology cabinet, otolaryngology cabinet, dermatology cabinet, and psychiatric cabinet, shall contain the followings:

- | | |
|---|---|
| 1. Application Form (Template available) | 1 |
| 2. Brief Biography of the person concerned (Template available) | 1 |
| 3. Contract of the person concerned (Template available) | 1 |
| 4. Health Certificate issued by Ministry of Health or state-run hospital | 1 |
| 5. Lay-out of the premise certified by the commune/sangkat | 1 |
| 6. Certificate recognized by Ministry of Health or Ministry of Education Youth and Sports or the Committee of Evaluation Equivalent Diploma and Certificate of the Kingdom of Cambodia (certified by provincial/municipal office) | 1 |
| 7. Confirmation letter of Registration with the Professional Council | 1 |
| 8. (Current) Photo of person concerned (4 x 6 cm) | 7 |

Article 8

The dossier to be submitted for the opening of a private hospital, poly-clinic, clinic, obstetrics and gynaecology clinic, medical laboratory, dental clinic, ophthalmology clinic, otolaryngology clinic, dermatology clinic, psychiatric clinic, paediatric clinic, cosmetic centre, and its representative or health communication offices, shall contain the followings:

1. Application Form (Template available) 1
2. Brief Biography of the person concerned (Template available) 1
3. Contract of the person concerned (Template available) 1
4. Health Certificate issued by Ministry of Health or state-run hospital 1
5. Lay-out of the premises certified by the commune/sangkat 1
6. Certificate recognized by Ministry of Health or Ministry of
Education Youth and Sports or the Committee of Evaluation
Equivalent Diploma and Certificate of the Kingdom of Cambodia
(certified by provincial/municipal office) 1
7. Confirmation Letter of Registration with the Professional Council 1
8. Criminal record for a non-civil servant 1
9. (Current) Photo of the person concerned (4 x 6 cm) 7
10. The person concerned shall complete the above dossier and submit
it, through provincial/municipal Health Department, to the Hospital
Department of Ministry of Health.

Article 9

The dossier to be submitted for the relocation of a private hospital, poly-clinic, clinic, obstetrics and gynaecology clinic, medical laboratory, dental clinic, ophthalmology clinic, otolaryngology clinic, dermatology clinic, psychiatric clinic, paediatric clinic, cosmetic centre, and its representative or health communication offices, shall contain the followings:

1. Application Form (Template available) 1
2. Brief Biography of the person concerned (template available) 1
3. Contract of the person concerned (Template available) 1
4. Health Certificate issued by Ministry of Health or state-run hospital 1
5. Lay-out of the premises certified by the commune/sangkat 1
6. Certificate recognized by Ministry of Health or Ministry of
Education Youth and Sports or the Committee of Evaluation
Equivalent Diploma and Certificate of the Kingdom of Cambodia
(certified by provincial/municipal office) 1
7. Confirmation Letter of the Registration with the professional Council 1
8. Criminal record for a non-civil servant 1
9. (Current) Photo of the person concerned (4 x 6 cm) 7
10. The person concerned shall complete the above dossier and submit
it, through provincial/municipal Health Department, to the Hospital
Department of Ministry of Health.

Article 10

The dossier to be submitted for the transfer of the manager (or fund) of a private hospital, poly-clinic, clinic, obstetrics and gynaecology clinic, medical laboratory, dental clinic, ophthalmology clinic, otolaryngology clinic, dermatology clinic, psychiatric clinic, paediatric clinic, cosmetic centre, and its representative or health communication offices, shall contain the following:

- | | |
|---|---|
| 1. Application Form (Template available) | 1 |
| 2. Assignment and Transfer Agreement, wherein it states the replacement of the old manager(s) by the new manager(s) | |
| 3. Letter authorizing the commencement of the services (Original copy) | 1 |
| 4. Brief Biography of the person concerned (Template available) | 1 |
| 5. Contract of the person concerned | 1 |
| 6. Health Certificate issued by Ministry of Health or state-run hospital | 1 |
| 7. Certificate recognized by Ministry of Health or Ministry of Education Youth and Sports or the Committee of Evaluation Equivalent Diploma and Certificate of the Kingdom of Cambodia (certified by provincial/municipal office) | 1 |
| 8. Confirmation letter of the registration with the professional Council | 1 |
| 9. Criminal record for a non-civil servant | 1 |
| 10. (Current) Photo of the person concerned (4 x 6 cm) | 7 |
| 11. The person concerned shall complete the above dossier and submit it, through provincial/municipal Health Department, to the Hospital Department of Ministry of Health. | |

Article 11

Only the secondary midwife who has registered with the midwifery Council may run pre and post natal cabinet if the following conditions are met:

- 1 A sign board properly displaying the obstetrics and gynaecology cabinet pursuant to the instruction of Ministry of Health.
- 2 A waiting room of at least 8 m² with chairs or couches
- 3 A daily medical record book
- 4 An obstetrics and gynaecology room of at least 12 m²
- 5 Not more than two beds for care and consultation
- 6 Treatment fee list
- 7 Soaps and sinks (if applicable)
- 8 Sterilizers
- 9 Trash bins
- 10 Sharp containers and trash bins for non-contaminated and contaminated waste and bed-pans
- 11 Report on treatment activities shall be submitted to provincial/municipal Health Department on a three-month basis.

- 12 The obstetrics and gynaecology cabinet provides the following services:
 - Prenatal and postnatal care
 - Prenatal examination
 - Health education
 - Pregnant and post-partum vaccination
 - Medication administration to pregnant women in accordance with the doctor's prescription
- 13 A medicine cabinet in the obstetrics and gynaecology room and appropriate medical devices
- 14 Abortion and delivery is prohibited in the obstetrics and gynaecology cabinet.
- 15 Displaying and selling medicines are strictly prohibited in the obstetrics and gynaecology cabinet.

Article 12

Only the physiotherapist who has registered with the professional Council may run physiotherapy cabinet if the following conditions are met:

- 1 A sign board properly displaying the physiotherapist cabinet pursuant to the instruction of Ministry of Health.
- 2 A waiting room of at least 8 m² with chairs or couches
- 3 A patient's daily medical record book
- 4 A physiotherapy room of at least 12 m²
- 5 Not more than two beds
- 6 Treatment fee list
- 7 Soaps and sinks (if applicable)
- 8 Trash bins
- 9 Report on the treatment activities shall be submitted to provincial/municipal Health Department on a three-month basis.
- 10 Physiotherapists provide the following services:
 - Physiotherapy treatment in accordance with the doctor's prescription in order to rehabilitate victims and people with disability.
 - All materials necessary for the purpose of the services shall be equipped in accordance with the standard and safety procedure in the course of their operation on the patients.
 - Communication and consultation shall be established with medical and surgical physicians as well as other sections concerned for the effective treatment.
 - Fundamental rights of the patients shall be fully respected and information on the treatment procedure shall be communicated to the

- patients.
- Treatment and consultation with patients shall be made in a safety environment.
- 11 A medicine cabinet in the physiotherapy cabinet and appropriate medical devices
- 12 Any treatments which are deem improper and beyond one's own expertise are prohibited.
- 15 Displaying and selling medicines are strictly prohibited in the physiotherapy cabinet.

Article 13

Only the nurse who holds an associate degree in nursing and has registered with the Council of Nurses may run a nursing cabinet if the following conditions are met:

- 1 A sign board properly displaying the nursing cabinet pursuant to the instruction of Ministry of Health.
- 2 A waiting room of at least 8 m² with chairs or couches
- 3 A patient's daily medical record book
- 4 A nursing room of at least 12 m²
- 5 Not more than two beds
- 6 Treatment fee list
- 7 Soaps and sinks (if applicable)
- 8 Sterilizers
- 9 Trash bins
- 10 Sharp containers and trash bins to keep non-contaminated and contaminated waste and a bed-pan
- 11 Report on the treatment activities shall be submitted to provincial/municipal Health Department on a three-month basis.
- 12 The nursing cabinet provides the following services:
 - Nursing patients in accordance with the doctor's prescription and advice
 - Cleaning and bandaging wounds for patients
 - Medication administration in accordance with the doctor's prescription
 - Follow up complications and refer patients to other competent treatment services
 - Close communication with doctors
 - Providing care in accordance with the guidelines of Ministry of Health
- 13 A medicine cabinet in the nursing cabinet and appropriate medical devices

- 14 Displaying and selling medicines are strictly prohibited in the nursing cabinet.

Article 14

Only the doctor or the physician assistant who has registered with the medical Council may run the medical cabinet if the following conditions are met:

- 1 A sign board properly displaying the medical cabinet pursuant to the instruction of Ministry of Health.
- 2 A waiting room of at least 8 m² with chairs or couches
- 3 A patient's daily medical record book
- 4 A medical room of at least 12 m²
- 5 Not more than two beds for care and consultation
- 6 Treatment fee list
- 7 Soaps and sinks (if applicable)
- 8 Sterilizers
- 9 Trash bins
- 10 Sharp containers and trash bins for keeping contaminated and non-contaminated waste and a bed-pan
- 11 A medicine cabinet in the treatment cabinet and appropriate medical devices
- 12 Report on the treatment activities shall be submitted to provincial/municipal Health Department on a three-month basis.
- 13 Patients are not allowed to hospitalize more than 24 hours.
14. Displaying and selling medicines are strictly prohibited in the medical room.

Article 15

Only the dental doctor or the dentist who has registered with the dental Council may run the dental cabinet if the following conditions are met:

- 1 A sign board properly displaying the dental cabinet pursuant to the instruction of Ministry of Health.
- 2 A waiting room of at least 8 m² with chairs or couches
- 3 A patient's daily medical record book
- 4 A dental room of at least 12 m²
- 5 One dental chair with appropriate electric lighting and clean water
- 6 A room for denture design (if applicable)
- 7 A small X-ray machine technically and properly installed (if applicable)
- 8 Soaps and sinks (if applicable)
- 9 Sterilizers
- 10 Trash bins

- 11 Sharp containers and trash bins for keeping contaminated and non-contaminated waste and bed-pans
- 12 A medicine cabinet in the dental cabinet and appropriate medical devices
- 13 Treatment fee list
- 14 Report on the treatment activities shall be submitted to provincial/municipal Health Department on a three-month basis.
- 15 Displaying and selling medicines are strictly prohibited in the dental cabinet.

Article 16

Only the doctor or physician assistant who has the experience in ophthalmology and has registered with the medical Council may run the ophthalmology cabinet if the following conditions are met:

- 1 A sign board properly displaying the ophthalmology cabinet pursuant to the instruction of Ministry of Health.
- 2 A waiting room of at least 8 m² with chairs or couches
- 3 A patient's daily medical record book
- 4 A ophthalmology room of at least 12 m²
- 5 Not more than two beds
- 6 Soaps and sinks (if applicable)
- 7 Sterilizers
- 8 Trash bins
- 9 Ophthalmoscope
- 10 An eye examination chart
- 11 Torch
- 12 Sharp containers and trash bins for keeping non-contaminated and contaminated waste and bed-pans
- 13 A medicine cabinet in the ophthalmology room and appropriate medical devices
- 14 Treatment fee list
- 15 Report on the treatment activities shall be submitted to provincial/municipal Health Department on a three-month basis.
- 16 Displaying and selling medicines are strictly prohibited in the ophthalmology cabinet

Article 17

Only the doctor or the physician assistant who has the experience in ear-nose-throat and has registered with the medical Council may run a near-nose-throat cabinet if the following conditions are met:

- 1 A sign board properly displaying the ENT cabinet pursuant to the Instruction of Ministry of Health.
- 2 A waiting room of at least 8 m² with chairs or couches
- 3 A patient's daily medical record book
- 4 A ENT cabinet of at least 12 m²
- 5 Soaps and sinks (if applicable)
- 6 Not more than two beds the most
- 7 Sterilizers
- 8 Trash bins
- 9 Otoscope
- 10 Laryngoscope
- 11 A torch
- 12 Sharp containers and trash bins for keeping non-contaminated and contaminated waste and bed-pans
- 13 A medicine cabinet in the ENT cabinet and appropriate medical devices
- 14 A treatment fee list
- 15 Report on the treatment activities shall be submitted to provincial/municipal Health Department on a three-month basis.
- 16 Displaying and selling medicines are strictly prohibited in the ENT cabinet

Article 18

Only the doctor and the physician assistant who has the experience in dermatology and has registered with the medical Council may run a dermatology cabinet if the following conditions are met:

- 1 A sign board properly displaying the dermatology cabinet pursuant to the Instruction of Ministry of Health.
- 2 A waiting room of at least 8 m² with chairs or couches
- 3 A patient's daily medical record book
- 4 A dermatology room of at least 12 m²
- 5 Soaps and sinks (if applicable)
- 6 Not more than two beds
- 7 Sterilisers
- 8 Trash bins
- 9 Sharp containers and trash bins for keeping non-contaminated and contaminated waste and bed-pans
- 10 A medicine cabinet in the dermatology room and appropriate medical devices
- 11 A treatment fee list
- 12 Report on the treatment activities shall be submitted to provincial/municipal

Health Department on a three-month basis.

- 13 Displaying and selling medicines are strictly prohibited in the dermatology cabinet

Article 19

Only the doctor or the physician assistant who has the experience in psychiatry and has registered with the medical Council may run the psychiatrics cabinet if the following conditions are met:

- 1 A sign board properly displaying the psychiatrics cabinet pursuant to the Instruction of Ministry of Health.
- 2 A waiting room of at least 8 m² with chairs or couches
- 3 A patient's daily medical record book
- 4 A psychiatrics room of at least 12 m²
- 5 Soaps and sinks (if applicable)
- 6 Not more than two beds
- 7 Sterilisers
- 8 Trash bins
- 9 Sharp containers and trash bins for keeping non-contaminated and contaminated waste and bed-pans
- 10 A medicine cabinet in the psychiatrics cabinet and appropriate medical devices
- 11 A treatment fee list
- 12 Report on the treatment activities shall be submitted to provincial/municipal Health Department on a three-month basis.
- 13 Displaying and selling medicines are strictly prohibited in the psychiatrics cabinet.

Article 20

Only the dentist who has retired left or suspended his/her state service without pay with the acknowledgment of his/her department director, may run a dental clinic. For those who have never served the state service shall have at least 5-year professional experience certified by their department and follow the following conditions:

- 1 One or multi-floor building deemed an appropriate dental clinic
- 2 A sign board properly displaying the dental clinic pursuant to the Instruction of Ministry of Health.
- 3 A waiting room of at least 16 m² with chairs or couches
- 4 A daily medical record book

- 5 A dental room
- 6 At least 3 dental chairs
- 7 Each dental chair shall be used by a dentist, dental doctor and an assistant
- 8 An oxygen cylinder and emergency medical equipment (if applicable)
- 9 A sterilized room equipped by proper sterilizers
- 10 A medicine cabinet and appropriate medical devices
- 11 Dental teeth cleaning machine
- 12 Root canal treatment equipment
- 13 Intraoral dental camera system
- 14 Room for fabrication of dentures and denture designs
- 15 A small X-ray machine or a panoramic X-ray machine installed in a room of at least 12 m² with a 1-3 millimetres lead shielding wall and door complying with a technical requirement
- 16 An operation cabinet equipped with appropriately enough equipment in case of oral and dental surgery
- 17 A storage room as well as fire extinguishers
- 18 A reserve generator in case of power-cut
- 19 A treating material to be used for each and separate patient.
- 20 A patient's dossier to be kept properly
- 21 A treatment fee list
- 22 Report on the treatment activities shall be submitted to Hospital Department of MOH through provincial/municipal Health Department on a three-month basis.
- 23 Sharp containers and trash bins for keeping non-contaminated and contaminated waste to be classified according to the waste type determined by the guidelines of Ministry of Health
- 24 A communication system with the hospital that has a medical waste incinerator

Article 21

Only the doctor of pharmacy or the senior pharmacist or the doctor who has the experience in the laboratory and has retired, left or suspended his/her state service without pay with the acknowledgment of his/her department director, may run the medical laboratory. For those who have not served the state service, they shall have at least 5 year professional experience certified by their department, register with the professional Council and follow the following conditions:

- 1 One or multi-floor building deemed an appropriate laboratory
- 2 A sign board properly displaying the laboratory pursuant to the instruction of Ministry of Health.

- 3 A waiting room of at least 16 m² with chairs or couches
- 4 A daily blood examination record book
- 5 A room for consultation of at least 12 m²
- 6 A bed where blood is extracted from a patient to be sampled
- 7 Trash bins by each bed
- 8 A refrigerator with reagent solution and necessary equipment for use
- 9 One or more microscopes
- 10 Other modern equipment for laboratory work
- 11 A storage room or a cabinet for keeping the materials or reagents
- 12 A sterilized room equipped with proper sterilizers
- 13 A bathroom and a toilet equipped with a water disinfection system or a waste treatment system before releasing the waste into the sewage system
- 14 A treatment fee list
- 15 Report on the treatment activities shall be submitted to Hospital Department of MOH through provincial/municipal Health Department on a three-month basis
- 16 Sharp containers and trash bins for keeping non-contaminated and contaminated waste to be classified according to the waste type determined by the guidelines of Ministry of Health
- 17 A communication system with the hospital that has a medical waste incinerator

Article 22

Only the doctor who has retired left or suspended his/her state service without pay certified by his/her department director may run an ophthalmology clinic. For those who have not served the state service, they shall have at least 5 year professional experience certified by their department, register with the medical Council and follow the following conditions:

- 1 One building deemed an appropriate ophthalmological clinic
- 2 A sign board properly displaying the ophthalmological clinic pursuant to the Instruction of Ministry of Health.
- 3 A waiting area of at least 24 m² with chairs or couches
- 4 A room for consultation of at least 12 m²
- 5 A patient's daily medical record book
- 6 Technical framework and those who perform general work:
 - In total 0.7 staff for one bed (at the minimum)
 - Technical staff with a degree shall be over 50% of staff in total
- 7 At least 10 beds or not more than 20 beds for in-patients
- 8 A treatment room with sufficient equipment
- 9 Ophthalmoscope

- 10 An eye examination chart
- 11 A torch
- 12 A proper room for patient
- 13 A room for physician with physician on stand-by
- 14 A medicine storage-medical devices for proper use
- 15 A sterilized room equipped with proper sterilizers
- 16 At least one stretcher roller in each floor
- 17 At least one sterilizer
- 18 A storage room
- 19 A reserve generator for use in case of power-cut
- 20 Clean bathrooms and toilets
- 21 Fire extinguishers
- 22 An operation room technically designed in accordance with the guideline stated in the private service standard of Ministry of Health
- 23 A patient's dossier
- 24 A treatment fee list
- 25 Report on the treatment activities shall be submitted to Hospital Department of MOH through provincial/municipal Health Department on a three-month basis
- 26 Sharp containers and trash bins for keeping non-contaminated and contaminated waste to be classified according to the waste type determined by the guidelines of Ministry of Health
- 27 A communication system with the hospital that has a medical waste incinerator

Article 23

Only the doctor who has retired, left, or suspended his/her state service without pay with the acknowledgement of his/her department director may run an ENT clinic. For those who have not serviced the state service, they shall have at least 5 year professional experience certified by their department, register with the medical Council and follow the following conditions:

- 1 One building deemed an appropriate ENT clinic
- 2 A sign board properly displaying the ENT clinic pursuant to the Instruction of Ministry of Health.
- 3 A waiting area of at least 24 m² with chairs or couches
- 4 A room for consultation of at least 12 m²
- 5 A patient's daily medical record book
- 6 Technical framework and those who perform general work:
 - In total 0.7 staff for one bed (at the minimum)
 - Technical staff with a degree shall be over 50% of staff in total

- 7 At least 10 beds or not more than 20 beds for in-patients
- 8 A treatment room with sufficient equipment
- 9 Otoscope
- 10 Laryngoscope
- 11 A torch
- 12 A proper room for patient
- 13 A room for physician with physician on stand-by
- 14 A medicine storage-medical devices for proper use
- 15 A sterilized room equipped with proper sterilizers
- 16 At least one stretcher roller in each floor
- 17 At least one sterilizer
- 18 A storage room
- 19 A reserve generator for use in case of power-cut
- 20 Clean bathrooms and toilets
- 21 Fire extinguishers
- 22 An operation room technically designed in accordance with the guideline stated in the private service standard of Ministry of Health
- 23 A patient's dossier
- 24 A treatment fee list
- 25 Report on the treatment activities shall be submitted to Hospital Department of MOH through provincial/municipal Health Department on a three-month basis
- 26 Sharp containers and trash bins for keeping non-contaminated and contaminated waste to be classified according to the waste type determined by the guidelines of Ministry of Health
- 27 A communication system with the hospital that has a medical waste incinerator

Article 24

Only the doctor who has retired, left, or suspended his/her state service without pay with the acknowledgement of his/her department director may run a dermatology clinic. For those who have not serviced the state service, they shall have at least 5 year professional experience certified by their department, register with the medical Council and follow the following conditions:

- 1 One building deemed an appropriate dermatology clinic
- 2 A sign board properly displaying the dermatology clinic pursuant to the Instruction of Ministry of Health.
- 3 A waiting area of at least 24 m² with chairs or couches
- 4 A room for consultation of at least 12 m²

- 5 A patient's daily medical record book
- 6 Technical framework and those who perform general work:
 - In total 0.7 staff for one bed (at the minimum)
 - Technical staff with a degree shall be over 50% of staff in total
- 7 At least 10 beds or not more than 20 beds for in-patients
- 8 A treatment room with sufficient equipment
- 9 A proper room for patient
- 10 A room for physician with physician on stand-by
- 11 A medicine storage-medical devices for proper use
- 12 A sterilized room equipped with proper sterilizers
- 13 At least one stretcher roller in each floor
- 14 At least one sterilizer
- 15 A storage room
- 16 A reserve generator for use in case of power-cut
- 17 Clean bathrooms and toilets
- 18 Fire extinguishers
- 19 A patient's dossier
- 20 A treatment fee list
- 21 Report on the treatment activities shall be submitted to Hospital Department of MoH through provincial/municipal Health Department on a three-month basis.
- 22 Sharp containers and trash bins for keeping non-contaminated and contaminated waste to be classified according to the waste type determined by the guidelines of Ministry of Health
- 23 A communication system with the hospital that has a medical waste incinerator

Article 25

Only the doctor who has retired, left abandoned his/her state service, or suspended his/her state service without pay with the acknowledgement of his/her department director may run a psychiatric clinic. For those who have not serviced the state service, they shall have at least 5 year professional experience certified by their department, register with the medical Council and follow the following conditions:

- 1 A building deemed an appropriate psychiatric clinic
- 2 A sign board properly displaying the psychiatric clinic pursuant to the Instruction of Ministry of Health.
- 3 A waiting area of at least 24 m² with chairs or couches
- 4 A room for consultation of at least 12 m²

- 5 A patient's daily medical record book
- 6 Technical framework and those who perform general work:
 - In total 0.7 staff for one bed (at the minimum)
 - Technical staff with a degree shall be over 50% of staff in total
- 7 At least 10 beds or not more than 20 beds for in-patients
- 8 A treatment room with sufficient equipment
- 9 A proper room for patient
- 10 A room for physician with physician on stand-by
- 11 A medicine storage-medical devices for proper use
- 12 A sterilized room equipped with proper sterilizers
- 13 At least one stretcher roller in each floor
- 14 At least one sterilizer
- 15 A storage room
- 16 A reserve generator for use in case of power-cut
- 17 Clean bathrooms and toilets
- 18 Fire extinguishers
- 19 A patient's dossier
- 20 A treatment fee list
- 21 Report on the treatment activities shall be submitted to Hospital Department of MOH through provincial/municipal Health Department on a three-month basis
- 22 Sharp containers and trash bins for keeping non-contaminated and contaminated waste to be classified according to the waste type determined by the guidelines of Ministry of Health
- 23 A communication system with the hospital that has a medical waste incinerator

Article 26

Only the doctor who has retired, left, or suspended his/her state service without pay with the acknowledgment of his/her department director may run a paediatric clinic. For those who have not serviced the state service, they shall have at least 5 year professional experience certified by their department, register with the medical Council and follow the following conditions:

- 1 A building deemed an appropriate psychiatric clinic
- 2 A sign board properly displaying the psychiatric clinic pursuant to the Instruction of Ministry of Health.
- 3 A waiting area of at least 16 m² with chairs or couches
- 4 A room for consultation of at least 12 m²

- 5 A patient's daily medical record book
- 6 Technical framework and those who perform general work:
 - In total 0.7 staff for one bed (at the minimum)
 - Technical staff with a degree shall be over 50% of staff in total
- 7 At least 10 beds or not more than 20 beds for in-patients
- 8 At least one ICU
- 9 A room for physician with physician on stand-by
- 10 A medicine storage-medical devices for proper use
- 11 A sterilized room equipped with proper sterilizers
- 12 An X-ray room must be technically designed in accordance with the guideline stated in the private service standard of Ministry of Health (if applicable)
- 13 A medical laboratory (If applicable)
- 14 At least one stretcher roller in each floor
- 15 At least one sterilizer
- 16 A storage room
- 17 A reserve generator for use in case of power-cut
- 18 Clean bathrooms and toilets
- 19 Fire extinguishers
- 20 Ambulance (if applicable)
- 21 An operation room must be technically designed in accordance with the guideline stated in the private service standard of Ministry of Health (if applicable)
- 22 A patient's dossier
- 23 A treatment fee list
- 24 Report on the treatment activities shall be submitted to Hospital Department of MOH through provincial/municipal Health Department on a three-month basis
- 25 Sharp containers and trash bins for keeping non-contaminated and contaminated waste to be classified according to the waste type determined by the guidelines of Ministry of Health
- 26 A communication system with the hospital that has a medical waste incinerator

Article 27

Only the doctor who has retired, left, or suspended his/her state service without pay with the acknowledgement of his/her department director may run an obstetrics and gynaecology clinic. For those who have not serviced the state service, they shall have at least 5 year professional experience certified by their department, register with the medical Council and follow the following conditions:

- 1 A building deemed an appropriate obstetrics and gynaecology clinic
- 2 A sign board properly displaying the obstetrics and gynaecology clinic pursuant to the Instruction of Ministry of Health.
- 3 A waiting area of at least 16 m² with chairs or couches
- 4 A patient's daily medical record book
- 5 A room for consultation of at least 12 m²
- 6 At least 10 beds for those who have delivered the baby
- 7 Staff framework is set for 0.7 staff for one bed (at the minimum) which includes
 - 12 obstetricians for 100 beds according to the standard
 - At least 30 midwives with degree for 100 beds according to the standard
- 8 A sterilized room equipped with proper sterilizers
- 9 A room for physician with physician on stand-by
- 10 An ultrasound room (if applicable)
- 11 At least one room for prenatal examination and sufficient materials
- 12 At least one delivery room and sufficient materials
- 13 A post delivery room with a bed of a suitable size
- 14 A mother bed and a baby bed
- 15 At least one ICU in which there is a drug cabinet and necessary materials for emergency matter
- 16 The operation room must be technically designed in accordance with the private service standard of Ministry of Health (if applicable)
- 17 Sufficient obstetric materials and equipment
- 18 A storage room and fire extinguishers
- 19 A reserve generator for use in case of power-cut
- 20 Clean bathrooms and toilets
- 21 At least one stretcher roller in each floor
- 22 Ambulance (if applicable)
- 23 A patient's dossier
- 24 A treatment fee list
- 25 Report on the treatment activities shall be submitted to Hospital Department of MOH through provincial/municipal Health Department on a three-month basis
- 26 Sharp containers and trash bins for keeping non-contaminated and contaminated waste to be classified according to the waste type determined by the guidelines of Ministry of Health
- 27 A communication system with the hospital that has a medical waste incinerator

Article 28

Only the doctor who has retired, left his/her state service, or suspended his/her state service without pay with the acknowledgement of his/her department director may run a clinic. For those who have not serviced the state service, they shall have at least 5 year professional experience certified by their department, register with the medical Council and follow the following conditions:

- 1 A building deemed an appropriate clinic
- 2 A sign board properly displaying the clinic pursuant to the Instruction of Ministry of Health.
- 3 A waiting area of at least 16 m² with chairs or couches
- 4 A room for consultation of at least 12 m²
- 5 A patient's daily medical record book
- 6 Technical framework and those who perform general work:
 - In total 0.7 staff for one bed (at the minimum)
 - Technical staff with a degree shall be over 50% of staff in total
- 7 At least 10 beds or not more than 20 beds for in-patients
- 8 Have at least one ICU
- 9 A room for physician with physician on stand-by
- 10 A medicine storage-medical devices for proper use
- 11 A sterilized room equipped with proper sterilizers
- 12 An X-ray room must be technically designed in accordance with the guideline stated in the private service standard of Ministry of Health (if applicable)
- 13 A medical laboratory (If applicable)
- 14 At least one stretcher roller in each floor
- 15 At least one sterilizer
- 16 A storage room
- 17 A reserve generator for use in case of power-cut
- 18 Clean bathrooms and toilets
- 19 Fire extinguishers
- 20 Ambulance (if applicable)
- 21 An operation room must be technically designed in accordance with the guideline stated in the private service standard of Ministry of Health (if applicable)
- 22 A patient's dossier
- 23 A treatment fee list
- 24 Report on the treatment activities shall be submitted to Hospital Department of MOH through provincial/municipal Health Department on a three-month basis
- 25 Sharp containers and trash bins for keeping non-contaminated and contaminated waste to be classified according to the waste type determined

- by the guidelines of Ministry of Health
- 26 A communication system with the hospital that has a medical waste incinerator

Article 29

Only the doctor who has retired, left, or suspended his/her state service without pay with the acknowledgement of his/her department director may run a polyclinic. For those who have not serviced the state service, they shall have at least 5 year professional experience certified by their department, register with the medical Council and follow the following conditions:

- 1 At least two flats of more and two floors or a separate building appropriate enough to divide into sections to accommodate the number of available beds, deemed to be a proper polyclinic
- 2 A sign board properly displaying the polyclinic pursuant to the Instruction of Ministry of Health.
- 3 Medical and medical aid services sections, such as general medicine, pediatric, obstetrics-gynaecology, surgery, and other expertise
- 4 A waiting room of at least 24 m² with chairs or couches
- 5 A room for consultation of at least 12 m²
- 6 A patient's daily medical record book
- 7 Technical framework and those who perform general work:
 - In total 0.7 staff for one bed (at the minimum)
 - Technical staff with a degree shall be over 50% of staff in total
- 8 At least 20 beds but not more than 80 beds for in-patients
- 9 At least one ICU
- 10 Treatment rooms and sufficient materials for use in each section
- 11 Sufficient rooms for in-patients in each section
- 12 A room for physician with physician on stand-by
- 13 A medical devices for proper use in the hospital
- 14 A sterilized room equipped with proper sterilizers
- 15 An X-ray room must be technically designed in accordance with the guideline stated in the private service standard of Ministry of Health (if applicable)
- 16 A technically organized medical laboratory
- 17 At least one stretcher or one roller in each floor
- 18 A storage room and fire extinguishers
- 19 A reserve generator for use in case of power-cut
- 20 Clean bathrooms and toilets
- 21 Ambulance
- 22 An surgery room must be technically designed in accordance with the

- guideline stated in the private service standard of Ministry of Health
- 23 Patient's dossier
 - 24 Treatment fee list
 - 25 Report on the treatment activities shall be submitted to Hospital Department of MOH through provincial/municipal Health Department on a three-month basis.
 - 26 Sharp containers and trash bins for keeping non-contaminated and contaminated waste to be classified according to the waste type determined by the guidelines of Ministry of Health
 - 27 A communication system with the hospital that has a medical waste incinerator

Article 30

Only the doctor who has retired or left his/her state service and registered with the medical Council and follow the following conditions may run a private hospital:

- 1 A separate premise appropriate enough to divide into sections to accommodate the number of available beds, deemed to be an appropriate private hospital
- 2 A sign board properly displaying the private hospital pursuant to the Instruction of Ministry of Health
- 3 Medical and medical aid services sections, such as general medicine, pediatric, obstetrics-gynaecology, surgery, and other expertise
- 4 A waiting room of at least 48 m² with chairs or couches
- 5 A room for consultation of at least 12 m²
- 6 A patient's daily medical record book
- 7 Technical framework and those who perform general work:
 - In total 0.7 staff for one bed (at the minimum)
 - Technical staff with a degree shall be over 50% of staff in total
- 8 At least 80 beds for in-patients
- 9 At least one ICU
- 10 Treatment rooms and sufficient materials for use in each section
- 11 Sufficient rooms for in-patients in each section
- 12 A room for physician with physician on stand-by
- 13 A medicine room for proper use in the hospital
- 14 An surgery room must be technically designed in accordance with the guideline stated in the private service standard of Ministry of Health
- 15 An X-ray room must be technically designed in accordance with the guideline stated in the private service standard of Ministry of Health (if

- applicable)
- 16 A technically organized medical laboratory
 - 17 Administration, Accounting, and Cashier Sections
 - 18 Housework section (Sanitation, washing, cooking)
 - 19 Materials-medical devices for proper use
 - 20 A sterilized room equipped with proper sterilizers
 - 21 At least one stretcher one roller in each floor
 - 22 Proper sterilizers
 - 23 A storage room and fire extinguishers
 - 24 A reserve generator for use in case of power-cut
 - 25 Clean bathrooms and toilets
 - 26 Ambulance
 - 27 Patient's dossier
 - 28 Treatment fee list
 - 29 Report on the treatment activities shall be submitted to Hospital Department of MOH through provincial/municipal Health Department on a three-month basis.
 - 30 Morgue
 - 31 Sharp containers and trash bins for keeping non-contaminated and contaminated waste to be classified according to the waste type determined by the guidelines of Ministry of Health
 - 32 A communication system with the hospital that has a medical waste incinerator

Article 31

Only the doctor who has not served the state service and registered with the medical Council and follow the following conditions may run a cosmetic centre:

- 1 A sign board properly displaying the cosmetic centre
- 2 A waiting room of 24 m²
- 3 A client's daily record book
- 4 A consultation room of at least 16 m²
- 5 No more than 4 normal beds for examination
- 6 The cosmetic centre is entitled to:
 - do cosmetic nose surgery
 - do eyelid surgery
 - do dimple creation surgery
 - do lip cosmetic surgery
 - do scar removal
 - do eye, eyebrow, lip tattoos and tattoos removal

- do hair growth
 - do mole removal and dark spots removal
 - do wrinkle removal, eye wrinkle removal, under-eye dark removal
 - provide laser cosmetic services
- 7 A room for minor surgery of at least 16 m² and a surgical bed
 - 8 Surgical equipment and appropriate emergency materials
 - 9 Ultraviolet lighting in the surgery room
 - 10 Sterilizers or autoclave and antiseptic solution and suture
 - 11 Drugs and appropriate medical devices
 - 12 Appropriate clean bathrooms and toilets
 - 13 Report on the treatment activities shall be submitted to Hospital Department of MOH through provincial/municipal Health Department on a three-month basis

Article 32

Only the doctor who has registered with the medical Council and follow the following conditions may run a representative or health communication services offices:

- 1 A normal one or multi floor building deemed appropriate to be a communication and referral office
- 2 A proper sign board pursuant to the Instruction of Ministry of Health
- 3 A waiting room of at least 8 m² with chairs and couches
- 4 A consultation room of at least 12 m²
- 5 One or two beds
- 6 Ambulance(s) (if applicable) or an appropriate referral system
- 7 A referral record book
- 8 A referral fee list
- 9 Report on the treatment activities shall be submitted to Hospital Department of MOH through provincial/municipal Health Department on a three-month basis
- 10 Selling and displaying medicines in the communication and referral office are strictly prohibited.

Article 33

The medical cabinet, dental cabinet, ophthalmology cabinet, ear-nose-throat cabinet, dermatology cabinet, psychiatric cabinet, private hospital, polyclinic, clinic, obstetrics and gynaecology clinic, medical laboratory, dental clinic, ophthalmology clinic, ear-nose-throat clinic, dermatology clinic, psychiatric clinic, paediatric clinic, shall issue an appropriate prescription with a clear address, a signature of a responsible physician, and doses of medicines to be taken as well as the name, sex, age of the patient.

Article 34

The licenses of an obstetrics and gynaecology cabinet, nursing cabinet, physiotherapy cabinet, medical cabinet, dental cabinet, ophthalmology cabinet, ear-nose-throat cabinet, dermatology cabinet and psychiatric cabinet, are issued every three years together with legitimate logos registered with provincial/municipal Health Department.

Article 35

The licenses of a private hospital, polyclinic, clinic, obstetrics and gynaecology clinic, medical laboratory, dental clinic, ophthalmology clinic, ear-nose-throat clinic, dermatology clinic, psychiatric clinic and paediatric clinic are issued every four years together with a legitimate logo registered with Ministry of Health.

Article 36

The licenses of a cosmetic centre and representative or health communication services offices are issued every two years together with a legitimate logo registered with Ministry of Health.

Article 37

All licensed medical, paramedical, and medical aide services shall submit their treatment reports quarterly to Ministry of Health (the Hospital Department) through provincial/municipal Health Department. In case of non-compliance, Ministry of Health will suspend their services, invalidate their licenses, and will renew their licenses.

Article 38

Where a private hospital, polyclinic, clinic, obstetrics and gynaecology clinic, medical laboratory, dental clinic, ophthalmology clinic, ear-nose-throat clinic, dermatology clinic, cosmetic centre, psychiatric clinic, paediatric clinic, employs a foreign staff, the foreign staff shall comply with Sub-decree No. 94 ANKrBK, dated 11 September 2002 on the Procedures and Technical Conditions Authorizing Foreign Medic, Paramedic and Medical Aide to Practice Privat Professions in the Kingdom of Cambodia.

Article 39

The private medical, paramedical, and medical aide services that were previously authorized to operate shall additionally complete the formality and organize their appropriate location in accordance with the provisions of this *Prakas*.

Article 40

The obstetric and gynaecology cabinet, nursing cabinet, physiotherapy cabinet, medical cabinet, dental cabinet, ophthalmology cabinet, ear-nose-throat cabinet, dermatology cabinet, psychiatric cabinet, private hospital, polyclinic, clinic, obstetrics and gynaecology clinic, medical laboratory, dental clinic, ophthalmology clinic, ear-nose-throat clinic, dermatology clinic, psychiatric clinic, paediatric clinic, cosmetic centre, and representative or health communication services offices, shall facilitate any inspection carried out by the commission or the control agent of Ministry of Health or provincial/municipal Health Department.

Article 41

The content stated in *Prakas* 021 ABS/MP dated 24 September 2003 of Ministry of Health as well as other provisions contrary to this *Prakas* shall be abrogated.

Article 42

The Health Technical Department General, the Hospital Department, and provincial/municipal Health Department has the duty to carry out this *Prakas* effectively.

Article 43

This *Prakas* is in effect as of the date of the signature.

[Signature and Seal]

Mam Bunheng

Recipients:

- Secretary General of Senate-National Assembly
- Cabinet of the Council of Ministers
- Ministry of Justice
- Ministry of Interior
- Provincial/Municipal Halls
- Department General of Administration and Finance, Ministry of Health
- The Hospital Department (for implementation)
- National and provincial/municipal professional Councils
- Provincial/Municipal Health Department (for implementation)
- Documentation-Archives